



Ticket Booking Terms and Conditions

These terms and conditions are issued on behalf of Thinkfest Limited (the **ORGANISER**) for The Business Book Awards (the **Event**) at 8 Northumberland Avenue (the **Venue**) on Monday 23rd March 2020. These refer to tickets purchased online and via invoice.

1. Ticket Purchase

Each ticket includes entry to the awards and a fixed 3 course meal is provided to all guests. Special dietary requirements can **ONLY** be accommodated if advised in writing to the Organiser 14 days before the event.

No admission to the Venue is permitted without a valid ticket booking. Where multiple tickets have been purchased it is the responsibility of the person booking to provide the names of their guests at least 14 days before the event.

Tickets are sold and/or provided subject to the Organiser's right to alter or vary the published Event programme which may result in changes to the timings or any other aspect of the Event. Neither the Organiser nor the Venue Owner will be liable for any change of a published start time or change to the artist(s) scheduled to perform.

2. Venue Entry & Requirements

Guests must comply with all relevant statutes, safety announcements, rules and regulations (including, without limitation, the Venue Rules and the regulations of any licensing authority) while in the Venue.

Guests must not bring into (or use within) the Venue any prohibited items

No alcohol is permitted to be brought into the Venue. Smoking in any part of the Venue is prohibited by law.

Please consider the neighbours and leave the Venue site quietly.

3. Refunds

Individual tickets or tables purchased at any early-bird/discounted rate are strictly non refundable, however guests may substitute another guest to attend on their behalf.

Tickets purchased at the full rate may be cancelled in writing to info@businessbookawards.co.uk

A refund for the full rate ticket is given, subject to the following:

A refund will be given for all cancellations received more than six weeks prior to the event date subject to an administration fee of £50 per invoice/booking.

Cancellations received between six and two weeks prior to the event date will be charged at 60% of the cost per ticket.

No refunds will be given for cancellations received within two weeks of the event date.

4. Cancellation

If the event is cancelled by the Organiser, the Organiser will reschedule the event for another date and your tickets will be valid for that date. If the event is not rescheduled tickets will be refunded.

Where the event is cancelled due to circumstances beyond reasonable control of the Organiser, the Organiser shall not refund any fees.

5. Media & Recordings

Each Guest attending the Event acknowledges that he/she is likely to be filmed, recorded and/or photographed and that the Organiser might focus on individual member(s) of the audience; and the resulting content may be publicly disseminated and/or live streamed across a range of media (including social media) for promotional purposes.